

**NEW ROCHELLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
Thursday, November 11, 2010**

Gregory T. Varian, President, called the meeting to order at 7:40 p.m. The following members of the Board and Administration were present or excused as such.

BOARD MEMBERS

Gregory T. Varian, President  
Haina Just-Michael, Vice President  
George K. Walters, Secretary  
Thomas A. Leghorn (excused)  
Emery Schweig  
Quentin Jacobs  
Bo Kemp

ADMINISTRATION

Thomas Geoffino  
Anthony Maraglino

LEGAL COUNSEL

Marc Sharff (excused)

WLS REPRESENTATIVE

LaRuth Gray (excused)

**MINUTES OF OCTOBER MEETING REVIEWED:**

The October meeting minutes were reviewed by the Trustees. George Walters moved that the minutes be approved as amended, seconded by Emery Schweig, and approved.

**FINANCIAL REPORT:**

Tom Geoffino reported that the library has expended 30% of its 2010-11 budget with 33% of the fiscal year lapsed. A significant expenditure increase was highlighted in the payroll accounts primarily due to recent retirees special compensation requirements.

**STATISTICS**

Tom Geoffino indicated that, similar to previous months, there has been little change in relation to statistical activity in comparison to the previous year/month.

**EXPENDITURES:**

Vouchers previously reviewed by Gregory T. Varian and were found to be in order and co-signed by George K. Walters. Board approved payment of the following vouchers:

November 2010 Vouchers

Library Materials	\$ 23,726.13
Contractual & Supplies	\$ 20,552.69
Health Insurance	\$ 34,533.76

## PRESIDENTS REPORT:

President Gregory Varian presented the slate of proposed candidates to serve on the Library's Strategic Plan Committee. Greg detailed the strong qualifications of the proposed committee members and highlighted their diversity in relation to background, experience, and skill set. The motion to accept the Strategic Plan Committee as proposed was made by George K. Walters, seconded by Emery Schweig and approved.

## WLS REPORT:

LaRuth Gray was unable to attend the meeting but Tom Geoffino, reported that the Westchester Library System is working on its draft FY2011 budget with the expectation of a revenue decline of possibly as much as 20%, which may dramatically affect non-technology related WLS services.

## DIRECTOR'S REPORT:

### **Projects & Events:**

1. Tom Geoffino reported that there will be a Friends of the New Rochelle Library monthly book sale on November 12<sup>th</sup> and 13<sup>th</sup> as well as a Friends Board Meeting on November 22<sup>nd</sup>.
2. Tom Geoffino indicated that he will communicate with Nick Kryzmanski to review the Bonding situation and share information with the Board.
3. The Library was notified by WLS that its \$50,000 Teen Area Construction Grant was awarded preliminary approval. Final approval will be made by the New York State Library in late 2010 or early 2011.
4. The Library is still waiting/hoping to receive its \$50,000 Senator Oppenheimer Member Item Grant from New York State.
5. Tom Geoffino indicated that he has been in touch with F.Y. Eye, a non-profit organization, in regards to a grant that would fund the installation of electronic signage throughout the library.
6. In regards to the BTOP Federal Grant, the library has completed the installation of the BTOP Help Center with the establishment of the Second Floor Computer Center and lower level Learning Lab scheduled to open at the BTOP Grand Opening event on December 6, 2010 at 12 noon.
7. Tom Geoffino reported that a plan to install new seating and carpeting/flooring for the Ossie Davis Theatre is under formulation. A variety of funding options are being evaluated relative to ability to cover project costs.
8. The Staff Retirement Party (honoring Mary Miceli, Pauline Gasparini, Brown Bigaud, and John Natoli) and The Foundation's CelebriTea will take place on Sunday November 14<sup>th</sup> at 11 am and 3:30pm respectively.

## EXECUTIVE SESSION:

The Board went into executive session at 9:41pm. Executive Session ended at 10:00pm.

Bo Kemp moved and Emery Schweig seconded that spouses of retirees Brown Bigaud, Mary Miceli, John Natoli and Patricia Anderson, per the June 2003 Library Board resolution, will have their medical benefits paid in full. Motion was unanimously approved.

In conclusion a motion was made to adjourn the meeting by Gregory Varian, seconded by Quentin Jacobs and approved. The meeting was adjourned at 10:06 p.m.

Respectfully submitted,

George K. Walters,  
Secretary