

## New Rochelle Public Library Image Reproduction Requests

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There is no charge for emailing images. A fee of \$2.00 per image is required for postage and handling. All fees must be paid before a request will be processed. Requests may be made by post or email, using the accompanying form.

To obtain a copy of a Library image, please complete the attached Request Form for each image requested. Return the form to the Library by post: Community Relations, NRPL, 1 Library Plaza, New Rochelle, NY 10801; or by email: [localhistory@nrpl.org](mailto:localhistory@nrpl.org).

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## NRPL Image Reproduction Request Form

Please use this form for each image you are requesting.

Item Number: \_\_\_\_\_

Name/Description of image:  
\_\_\_\_\_

Circle the format/use you are requesting:

**Nonprofit Patron**      **Commercial Patron**

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Digital Image: 300 dpi TIFF or below	\$ 15.00 per image	\$ 25.00 per image
CD ROM	no charge	\$ 4.00
Prints	please consult library's local history staff	

Name: \_\_\_\_\_

Name of Organization or Firm: \_\_\_\_\_

Address: \_\_\_\_\_  
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Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Format Requested: \_\_\_\_\_

Usage: \_\_\_\_\_

Amount of check enclosed: \_\_\_\_\_

**Please make checks payable to New Rochelle Public Library** and post with this completed form to:

Community Relations  
NRPL  
1 Library Plaza  
New Rochelle, NY 10801

### **Questions:**

localhistory@nrpl.org or  
Community Relations: (914) 632-8254