

**NEW ROCHELLE PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
Wednesday, March 10, 2010**

Greg Varian, Vice President, called the meeting to order at 7:47 p.m. The following members of the Board and Administration were present or excused as such.

BOARD MEMBERS

Thomas A. Leghorn, President (excused)
Gregory T. Varian, Vice President
George K. Walters, Secretary
Haina Just-Michael
Emery Schweig
Quentin Jacobs
Kelly Berkell

ADMINISTRATION

Thomas Geoffino
Anthony Maraglino

LEGAL COUNSEL

Marc Sharff (excused)

WLS REPRESENTATIVE

LaRuth Gray (excused)

MINUTES OF FEBRUARY MEETING REVIEWED:

The February meeting minutes were reviewed by the Trustees. Greg Varian moved that the minutes be approved, seconded by George K. Walters, and approved.

FINANCIAL REPORT:

Tom Geoffino reported that 66% of the fiscal year has lapsed with the Library having expended 63% of its budget. It was also noted that collected revenue (63% to date) is slightly less than expected though it is expected to grow significantly upon receipt of outstanding grants such as PILOT, E-Rate Reimbursement and the State Aid Grant.

STATISTICS

Tom Geoffino indicated that the pattern of significantly rising circulation usage (in comparison to the previous year) is still in place. However there were some decreases in children's programming attendance numbers due to inclement weather and possible errors in recording data by staff.

EXPENDITURES:

Vouchers previously reviewed by Greg Varian and were found to be in order and co-signed by Emery Schweig. Board approved payment of the following vouchers:

March 2010 Vouchers

Library Materials	\$ 17,273.42
Contractual & Supplies	\$ 35,350.77
Health Insurance	\$ 32,766.58

WLS REPORT:

Director Tom Geoffino discussed his involvement as County Library Director President in relation to the interviewing of a new WLS CFO. Three strong candidates were interviewed with a decision made and ready to be announced in the near future. He indicated that WLS is also looking towards interviewing and hiring a new CIO, sometime in 2010.

DIRECTOR'S REPORT:

Projects & Events:

1. The new computers which have been purchased for the Teen Area will be available on 3/19/2010, Bliss Music Center will be available 3/24/2010, and the 3rd Floor Computer Lab will be available on 3/17/2010.
2. The current Library voicemail greeter will be replaced with a more pleasing presence in the near future.
3. The Library was informed that it was successful, along with 40 other New York libraries and library systems, in its grant application for Federal Stimulus grant funding. Our library expects to receive \$120,000 a year for the next two years in order to fund technology efforts devoted to assisting people looking for employment as well as other "at risk" populations.
4. A grant in the amount of \$50,000 for the purchase of educational materials was awarded to our Library from Senator Suzy Oppenheimer. It is still uncertain if the monies will be released to us.
5. The Foundation will hold their monthly Board meeting on 3/22/2010. They are also working towards a refreshing of the lobby by repainting and recarpeting the space. Roxanne Neilson has been charged to prepare the bid package.
6. The New Rochelle Arts Council is proposing to collaborate with the Library in the design, selection and installation of three banners to be displayed in the lobby. The Foundation will be asked to participate in the decision and selection portion of the project.
7. Café Livre's expired lease and new ownership status was discussed at length. The Board decided to allow the lease to remain in place thus creating a "month to month" arrangement for both parties.

BUDGET COMMITTEE:

FY2010/2011 Budget options were reviewed by the Board at great length. Haina Just-Michael moved a 4.73% FY2010/2011 library budget be adopted, seconded by Kelly Berkell and passed.

PERSONNEL COMMITTEE:

Greg Varian reminded all Trustees that the process to achieve a new Five Year Strategic Plan in relation to the Library and its future efforts is now underway. It was proposed that an ad hoc Strategic Plan Committee shall be formed and will consist of Board members and a broadly representative grouping of New Rochelle residents. Greg also encouraged Board members to complete performance evaluations for the Director and submit to his attention.

In conclusion a motion was made to adjourn the meeting by Greg Varian, seconded by Kelly Berkell, and the meeting was adjourned at 9:52 p.m.

Respectfully submitted,

George K. Walters,
Secretary