

Events and programs sponsored by non-profit organizations and other non-commercial parties involved in civic, cultural, intellectual or educational purposes will be charged according to this schedule:

FACILITY USE FEES			
	During Normal Operating Hours	Beyond Normal Operating Hours	Amount
Theater Capacity to 145. Theater seating	\$75. (Per 4 hours)	\$100 (per 4 hours) Plus custodian overtime fees (\$50 per hour)	
Meeting Room (in back of theater stage) Capacity to 34	\$35. (Per 4 hours)	\$100 (per 4 hours) Plus custodian overtime fees (\$50 per hour)	
Lobby	N/A		

Events and programs for which admission is charged:

	During Normal Operating Hours	Beyond Normal Operating Hours	Amount
Theater Capacity to 145. Theater seating	\$125. (Per 4 hours)	\$250 (per 4 hours) Plus custodian overtime fees (\$50 per hour)	
Lobby	N/A	\$250 (per 4 hours) Plus custodian overtime fees (\$50 per hour)	

Total Facility Fee: _____

Equipment Charges			Amount
Piano		\$25	
Mounted Digital Projector and DVD/Video Player or PC connection. (Theater) <i>Library does not provide laptop.</i>		\$20	
Portable VCR/DVD Player & Monitor or Digital Projector. (Meeting Room or Conference Room) <i>Library does not provide laptop.</i>		\$20	
Slide Projector		\$20	
Overhead Projector		\$20	
Wireless Microphone (handheld or lapel)		\$20	

Total Equipment Charges: _____

Grand Total: _____

Refundable Deposit for use of Electronic Equipment: \$100.00
Please make separate check payable to New Rochelle Public Library

For additional information, please contact:

Library Community Relations Office
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 Fax: (914): 632-5386
 Email: barbaradavis@nrpl.org